

5

**OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT,  
CACHAR AT SILCHAR.**

**ORDER NO. 11 dated 03.05.2021**

Pursuant to the Notification No. 35 dated 01.05.2021 of the Hon'ble Gauhati High Court, Guwahati regarding restricted court functioning with "**Staggered Roster**" the following arrangement is made for the ministerial staff of this establishment w.e.f. 03.05.2021 to 16.05.2021.

Sl. No	Name	Designation	Duty allotted
1	Dwijendra Barman	Superintendent	04 <sup>th</sup> , 05 <sup>th</sup> , 10 <sup>th</sup> & 11 <sup>th</sup> May, 2021. (He will also do the work of Civil Section and Filing on those days).
2	Nazam Uddin	Stenographer Grade-I	During the entire period.
3	K.P. Rongmei	Copyist.	04 <sup>th</sup> , 05 <sup>th</sup> , 10 <sup>th</sup> & 11 <sup>th</sup> May, 2021. (He will also look after all urgent matters on those days).
4	Shrabani Dutta	LDA.	06 <sup>th</sup> , 07 <sup>th</sup> , 13 <sup>th</sup> & 15 <sup>th</sup> May, 2021. (She will also do the work of Superintendent and other urgent matters on those days).
5	Eyasmin Ara Barbhuiya	LDA	During the entire period.
6	Janantika Bhattacharya	LDA	During the entire period.
7	Pabitra Deka.	Process Server	06 <sup>th</sup> , 07 <sup>th</sup> , 13 <sup>th</sup> & 15 <sup>th</sup> May, 2021. (He will look after copying

			branch, stationary branch and other urgent works on those days).
9	Alpana Paul.	Peon	06 <sup>th</sup> , 07 <sup>th</sup> , 13 <sup>th</sup> & 15 <sup>th</sup> May, 2021. (She will also do the work of Bench and Civil Section on those days).
10	Imrana Begum Laskar	Peon	04 <sup>th</sup> , 05 <sup>th</sup> , 10 <sup>th</sup> & 11 <sup>th</sup> May, 2021. (She will also do the work of Execution and Civil Section on those days).
11	Kabidong Gangmei	Night Chowkidar	During the entire period.

The Cleaner, Lungchuilong Kamei and the Driver, Y. Raju Singha of this establishment are to perform their duties, as per the direction of the undersigned.

The police constable Nazim Ahmed is to attend the duty on 04<sup>th</sup>, 05<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> May, 2021 and the woman police constable Smt. Snehalata Singha is to attend the duty on 06<sup>th</sup>, 07<sup>th</sup>, 13<sup>th</sup> & 15<sup>th</sup> May, 2021.

Those staffs who are not in roster duty on a particular day will have to make them available as and when required.

All the staffs are directed to make them available on call during the above period as and when required.

The Superintendent is directed to intimate the above order amongst the staffs of the establishment.

Inform all concerned.

*Solt*  
(Mrs. Malaya Deb),  
Principal Judge,  
Family Court,  
Cachar, Silchar.

Memo No. FC/Sil/2021/ 273-76 dated 03.05.2021.

Copy for information and necessary action to:

1. The Counselor, Family Court, Cachar, Silchar.
2. The Superintendent, Family Court, Cachar, Silchar.
3. The System Officer, Cachar, Silchar is directed to upload the same in the Official Website.
4. Office File.

*Solt*  
Principal Judge,  
Family Court,  
Cachar, Silchar.

*3/5/2021*